



# Happy Time

## Child Development Center

1310 W. 1<sup>st</sup> Street • Vinton, Iowa 52349 • (319) 472-4840 • [www.vintonhappytime.org](http://www.vintonhappytime.org)

"Where Children Come To Learn & Grow"

### EMERGENCY EVACUATION AND DISASTER PLANS

#### Responsibility

##### Happy Time Child Development Center

Happy Time will retain responsibility of all children on premises until they are released to a parent, guardian, or other designated person, or until they have been transported to an official evacuation center, in which case selected staff will remain with the children until all have been reunited with their families.

#### Employees

All employees will remain on the premises as service workers, as designated by law. Such employees will be subject to whatever tasks are assigned by the person or persons in charge, and may not leave the premises until the same person or persons gives them official permission to do so. If needed, Director and/or Assistant Director will watch video footage of any incidents/accidents. Video footage may need to be backed up and sent to DHS or Police Department.

#### Parent-Child Reunification

Parents should listen to the TV or radio for progress reports on whatever disaster is taking place and follow official instructions as relayed by officials. If parents are able to reach Happy Time without danger to themselves or interference with disaster workers, they should come to pick up their children.

The process of reunifying children with their parents or an authorized emergency contact can vary based on the circumstances of the emergency or disaster. Children will only be released to individuals authorized by the parents to take the child. If staff are unsure about the individual, staff must require photo identification before releasing the child. The Child Release Form provides documentation of who staff released the child to following a disaster.

In extreme disaster situations, staff may not be able to reach the parents or an authorized emergency contact. If no one can be found to release the child to and Happy Time is no longer able to provide care, contact the Department of Human services to determine next steps.

#### Late pick-up

If a child has not been picked up upon closing the center; parents, guardians and emergency contacts will be called. If the supervisor has exhausted all contacts and has not been able to get in contact with anyone, nonemergency authorities will be called within 30 minutes of closing. Supervisors will wait with the child and

follow guidelines given by the authorities. Supervisors will need to fill out a report and file it in the child's file. If a parent is late picking up their child/ren a second time, a meeting with the parents and Director and/or Assistant Director will be had. If a late pick up happens for the third time, the child/ren will be terminated from the center.

### **In Case of Fire and Explosions**

1. Sound alarm - using pull stations available and supplement with intercom or voice shouts.
2. Happy Time CDC: Evacuate children and adults from the center to the designated meeting area: *the west end of the Happy Time CDC parking lot.*
  - a. Happy Time Tilford: Evacuate children and adults from the center to the designated meeting area: *the southwest end of school at the softball fields.*
3. When possible, close all the windows and doors in the facility. You must evaluate the situation because you need to evacuate children and staff in the shortest time possible.
  1. Teachers should take their clipboards (that contain class lists, child identification cards and emergency phone numbers) and first aid kits.
  2. Administrative personnel should check restrooms or other isolated areas where children may be away from their classrooms.
  3. Administrative personnel should take clipboard containing emergency contact numbers and the office first aid kit.
  4. Using child attendance records, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.
  5. Call 911.
  6. Put child identification cards on children.
  7. Assess weather conditions. Consider moving to a different evacuation location, as appropriate.
  8. Once the fire department arrives, establish contact with the fire department official to provide needed information.
  9. Staff begin contacting the child's parents/guardians and/or emergency contacts.
  10. Follow emergency procedures for reuniting children with parents or authorized emergency contact.
  11. Re-enter the center after officials say it is safe to return.
  12. Complete the Child Care Initial Damage Assessment Form, if appropriate.
  13. Contact DHS Consultant, Amy Lyons and Child Care Resource and Referral, as appropriate.

### **In Case of Serious Illness or Injury**

Serious injuries include disabling mental illness; bodily injury which creates a substantial risk of death, causes serious permanent disfigurement, or causes protracted loss or impairment of the function of any bodily member or organ; any injury to a child that requires surgical repair and necessitates the administration of general anesthesia; and includes, but is not limited to, skull fractures, rib fractures, metaphyseal fractures of the long bones of children under the age of 4 years.

1. Evaluate the situation and do not put yourself at risk when trying to rescue an injured child or staff person.
2. Follow first aid procedures. Call 911, if appropriate.
3. For an injured or ill child, call the child's parents. For an injured or ill staff person, call the person's emergency contact.
4. If the child must go to the hospital by ambulance, determine who will accompany the child when being transported. Take child or staff's emergency contact form to the hospital.

5. If the illness or injury does not require immediate medical attention but requires doctor's care, determine who will transport the child or staff person to the emergency room, clinic or hospital. Follow policies and procedures and per the instructions of the parent or guardian or staff person, based on who is ill or injured. Take child or staff's emergency contact form with you.
6. Document treatments and any action that took place based on the child's illness or injury. The Child Injury/Incident Report Form is a form to document a child's illness or injury. The form is available on the Healthy Child Care Iowa website at <https://iowaccrr.org/resources/files/BGP/25%20child%20injury.pdf>
7. Email the Child Injury/Incident Report Form to DHS at [ccsid@dhs.state.ia.us](mailto:ccsid@dhs.state.ia.us) within 24 hours of the incident.

### **In Case of a Pandemic**

The definition of a pandemic is defined as "an epidemic occurring worldwide, or over a very wide area, crossing international boundaries and usually affecting a large number of people."

1. Stay informed about what is happening in the community.
2. Follow the directions of state and local authorities.
3. Follow directions of Iowa Department of Public Health, DHS, CDC, and Nurse Consultant.
4. If an outbreak at the center, contact DHS compliance staff or licensing consultant. DHS staff collaborates with Child Care Nurse Consultant (CCNC). DHS and CCNC will provide guidance to childcare provider on cleaning, exclusion, and screening.
5. Consider closure based on availability of staff or other factors.
6. Communicate with families and staff based on the decisions and guidance given by DHS and CCNC.
7. Re-open the center when given the ok from Public Health Officials, DHS and CCNC.

### **In Case of Child Death**

1. If you find a child unresponsive, start CPR and continue until relieved by another adult certified in CPR.
2. Call 911.
3. Calm the other children and move them away from the area. Listen to the children's concerns and provide honest, developmentally appropriate answers.
4. Once emergency officials arrive, provide needed information.
5. As much as possible, leave the area where the child was found undisturbed. Do not clean or tidy anything in the room until investigators tell you that it is okay to do so.
6. Contact the child's parents or legal guardians.
7. Document treatments and any actions you took when caring for the child prior to finding the child unresponsive. The Child Injury/Incident Report Form is a form to document a child's illness or injury. The form is available on the Healthy Child Care Iowa website at <https://iowaccrr.org/resources/files/BGP/25%20child%20injury.pdf>
8. Email the Child Injury/Incident Report Form to DHS at [ccsid@dhs.state.ia.us](mailto:ccsid@dhs.state.ia.us) within 24 hours of the child's death.
9. Consider closing the center for the day.
10. Communicate with the other children's parents using procedures in your emergency plan.

### **In Case of a Missing or Abducted Child**

1. Anytime a child is unaccounted for, search the premises. Search each area that a child can potentially hide, as well as outdoor areas of the facility.
2. Double check with other staff in case the child is in another location (ex. The child was picked up by a parent).

3. If you have searched all potential hiding spots and outdoor areas and the child is not found, begin lockdown procedures.
  - a. All exits are locked and monitored by staff.
  - b. No one is let in or out of Happy Time
4. Call 911.
5. Be prepared to provide the following information about the child:
  - a. Child's name, age, height, weight, date of birth, and hair color
  - b. Child's clothing that he/she was wearing that day, along with any other identifying features
  - c. The time at which the child was noticed missing
  - d. If child abduction is suspected, were there any suspicious vehicles and/or persons around the childcare facility?
6. Call the child's parents or legal guardians to tell them that the child is missing.
7. While waiting for law enforcement, continue to search for the missing child. Look in every cabinet, cubby, closet, and other locations where a child might hide.
8. Once law enforcement arrives, provide needed information.
9. Contact DHS Consultant, Amy Lyons.

### **In Case of Hazardous Materials**

#### **A) Outside Happy Time Child Development Center/Community**

If this were to occur, Happy Time would receive a warning of a hazardous material emergency from our local officials, if not call 911. Hazardous materials are those that might cause injury inhaled or touched. Ex. a train derailing, a truck overturning, or an explosion or fire at a warehouse can potentially release hazardous materials into the air.

1. Alert staff. Initiate shelter-in-place emergency procedures.
2. Using child attendance records, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.
3. Shut windows and doors and turn off the air conditioning system. Seal doors and windows in your shelter-in-place evacuation location with plastic sheeting and duct tape, as appropriate.
4. Prepare for an out-of-area evacuation in case emergency officials tell you to evacuate the area.
5. Communicate with parents.
6. Monitor the facility.
7. Stay in communication with local emergency officials and monitor media.
8. When given the all clear, open windows to air out the facility or evacuate if directed to do so by emergency officials.
9. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

#### **B) Inside Happy Time Child Development Center**

1. Alert staff.
2. Evacuate the facility. Staff should take their clipboards (that contain class lists, child identification cards and emergency phone numbers) and first aid kits.
3. Do not turn any electrical switches on and off. Eliminate all open flames. Do not use telephones (landlines or cell phones) or anything that could cause a spark while in the facility.
4. Assess weather conditions and observe wind direction.
5. Using child attendance records, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.

6. Call 911.
7. Put child identification cards on children.
8. Do not try to contain, touch or identify (if unknown) the hazardous material.
9. If a child or staff person has had contact with the hazardous material, wash it off immediately.
10. Once emergency officials arrive, establish contact to provide needed information.
11. Communicate with parents using the procedures in your emergency plan.
12. Follow emergency procedures for reuniting children with parents or authorized emergency contacts.
13. Re-enter the facility after emergency officials say it is safe to return.
14. Contact DHS Consultant, Amy Lyons and Child Care Resource and Referral.

### **In Case of Utilities Emergency**

Unexpected utility problems are common occurrences and may happen at any time. When there is a utility problem, the decision to close Happy Time or delay opening should be based on the following factors:

- The amount of natural light in the facility
- The temperature in the facility
- The ability and necessity of heating food and formula
- The risk to the health and well-being of children and staff

#### **A) Electrical Power Failure**

1. Alert staff.
2. Have children “freeze” where they are. Access emergency lighting (flashlights) in your emergency supply kit.
3. Call Alliant to report the outage.
4. If temperature allows, plan outdoor activities during the daylight hours until power is restored.
5. If during cold weather and the room temperature begins to drop, dress children appropriately. If the problem cannot be fixed quickly and the temperature drops below 50 degrees, the center will be closed until heat can be restored.
6. If there is danger of a fire, evacuate the facility. Staff should take their clipboards (that contain class lists, child identification cards and emergency phone numbers) and first aid kits.
7. If power does not come back on within 2 hours, the center will close.
  - a. Staff begin contacting the child’s parents/guardians and/or emergency contacts.
  - b. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

#### **B) Gas Leak**

1. Alert staff.
2. Evacuate the facility. Staff should take their clipboards (that contain class lists, child identification cards and emergency phone numbers) and first aid kits.
3. Do not turn any electrical switches on and off. Eliminate all open flames. Do not use telephones (landlines or cell phones) or anything that could cause a spark while in the facility.
4. Using child attendance records, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.
5. Call 911 and Alliant Energy to report the gas smell.
6. Put child identification cards on children.
7. Do not try to contain, touch or identify (if unknown) the hazardous material.

8. If a child or staff person as had contact with the hazardous material, wash it off immediately.
9. Once emergency officials arrive, establish contact to provide needed information.
10. Communicate with parents using the procedures in your emergency plan.
11. Follow emergency procedures for reuniting children with parents or authorized emergency contacts.
12. Re-enter the facility after emergency officials say it is safe to return.

### **C) Water Main Break**

1. Contact City of Vinton to report water main break.
2. Access water in the emergency supply kit.

### **D) Contaminated Water Supply**

Occasionally, water supplies are contaminated or are suspected of being contaminated with chemicals based on a break in a water main or other damage to the water system. Discontinue using tap water. Use bottled water.

- Do not use contaminated water for drinking, preparing formula, washing dishes or cooking utensils, brushing teeth, washing and preparing food.

Emergency officials may issue advisories/notifications when the water supply may be contaminated:

- Boil water advisory: Use bottled water and follow health department officials' recommendations for boiling and/or disinfection. The Iowa Department of Public Health Environmental Health Response Team has information available at <http://www.idph.iowa.gov/ehs/emergency-preparedness>.
- Do not consume: Do not drink the water or use it in food preparation.

### **In Case of Extreme Weather**

The Child Care Weather Watch Chart is a tool staff can use to determine when it is safe for children to play outside based on the wind chill in cold weather and the heat index in hot weather.

#### **A) Thunderstorms**

1. If you receive a THUNDERSTORM WATCH, listen to the radio, TV and/or the NOAA Weather Radio for updates. Alert staff and cancel all outdoor activities.
2. If you receive a THUNDERSTORM WARNING, alert staff and be ready to go to your shelter-in-place evacuation location if weather becomes severe.
3. During these watches and warnings, children should stay away from windows.
4. Once a watch or warning has been issued, staff should locate their emergency supply kit to be ready to take shelter if needed.

#### **B) Tornado or Severe Wind**

1. If you receive a TORNADO WATCH, listen to the radio, TV and/or the NOAA Weather Radio for updates. Alert staff and cancel all outdoor activities.
2. If you receive a TORNADO WARNING or severe wind alert, alert staff and go to your shelter-in-place evacuation location.
  - a. Center-Bathrooms and/or closets
  - b. Tilford- Girl's locker room
3. Staff should take their clipboards (that contain class lists, child identification cards and emergency phone numbers) and first aid kits with the children to the interior closets and restrooms. Staff and

children should be seated on the floor with heads in their laps and arms covering their heads and neck for protection. Staff should help cover infants and toddlers.

4. Using child attendance rosters, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.
5. Avoid using electrical equipment. Turn off utilities if time permits.
6. Once the weather event has passed through the area, assess damage to the facility and surrounding areas.
7. Communicate with parents.
8. Move children and staff to safe areas in the facility.
9. If found unsafe, evacuate the facility with emergency supply kit. When considering evacuation, staff must also know if it safe to transport children based on weather conditions and damage in the community.
10. Post the notice of relocation on the front entrance.
11. Follow emergency procedures for reuniting children with parents and authorized emergency contact.
12. Complete the Child Care Initial Damage form, if appropriate.
13. Contact DHS Consultant, Amy Lyons and Child Care Resource and Referral.

### **C) Heat Wave**

1. Reduce activity levels in the hottest part of the afternoon.
2. Stay in the coolest available place; air-conditioned space is best.
3. Eat light foods.
4. Drink lots of water, even if the children say they are not thirsty.
5. Play outside earlier or later in the day, staying indoors between noon and 4 pm.
6. Stay out of the sun. When children are outside stay in the shaded areas.

### **D) Snowstorms and Other Winter Weather**

Winter weather can bring strong winds, blizzard conditions with blinding snow, severe drifting and dangerous wind chills.

1. Listen to radio, TV and NOAA Weather Radio for the latest weather reports and emergency information.
2. Listen to wind chills reports to determine if, and for how long, children can play outside.
3. Dress children warmly when playing outside in cold weather: several layers of clothes, boots, gloves or mittens and a hat.
4. Limit the amount of time children play outside.
5. It will be up to the discretion of the Director and Board President if the Center will close due to inclement weather. Alert KCRG for closing post.
6. If the Center needs to close due to inclement weather, immediately call emergency contacts for each child.

### **E) Flooding and Flash Floods**

1. Listen to the radio, TV and NOAA Weather Radio for the latest weather reports and emergency information. Follow advice from local emergency officials.
2. Alert staff.
3. Move records and valuable equipment to higher shelves and counters. Store chemicals where flood waters cannot reach them and cause contamination.

4. Shut off water so contaminated water does not back up into Happy Time's water supply.
5. If time and conditions permit, unplug all electrical appliances.
6. Evacuate the area to the highest possible ground with emergency supply kit.
7. Post notice of relocation on Happy Time entrance door.
8. Using child attendance records, verify that all children and staff are accounted for using name-to-face counting. Repeat at regular intervals and every time children and staff are moved to a different location.
9. Put child identification cards on children.
10. Contact Benton County Transportation for transportation.
11. Do not drive on flooded roads or through flooded areas.
12. Communicate with parents using the procedures in your emergency plan.
13. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

### **In Case of Hurricane**

N/A

### **In Case of Earthquake**

N/A

### **Evacuation Sites**

1. In an emergency, where inclement weather does not allow for remaining outside, staff may walk the children to Ervin's. 201 South K Ave., Vinton, # 472-4734 until transportation arrives.
2. An alternate evacuation will be made to Vinton/Shellsburg Schools if needed: Tilford Elementary, 308 E 13th St. Vinton, # 436-4728, \*2..
3. Happy Time Child Development Center has an emergency evacuation site located at: Wesley United Methodist Church, 516 2nd Ave, Vinton. Church phone # 472-2581.
4. Tilford Happy Time has an emergency evacuation site located at: Trinity Lutheran Church, 1002 E 13<sup>th</sup> St. Vinton. Church phone # 472-5571.
5. Happy Time will walk to Ervin Motor's; in the event that Ervin's is not open we will use Benton County Transportation for the transportation of children and staff to the necessary evacuation sites.
6. Alternate transportation may be obtained through Vinton/Shellsburg School transportation in the event of a disaster.
7. If Happy Time Child Development Center cannot operate out its building for a short period of time (1-3 months) due to a natural disaster, fire, etc. Happy Time Child Development Center will operate out of Blessed Hope Church, 1509 M Ave. Vinton. Church phone # 472-3995.

### **Potentially Violent Situations**

There are two main categories of violent situations.

- Incidents where someone in your facility is the target. An example of this situation may include violence related to a custody battle or other distress in the child's family.
- Incidents that start nearby, a robbery in the neighborhood and the suspect is trying to get away or community violence.

#### **A) Disgruntled Parent**

1. Try to guide the parent to a private location or area in the building.
2. When possible, position yourself closest to the nearest exit.



3. Listen to the parent's concerns without promising anything that does not follow Happy Time's policies and procedures or court order.
4. If the parent becomes more agitated, refer to the 'violent intruder' emergency procedures.

#### **B) Impaired Parent (Unstable, Intoxicated, Etc.)**

1. Offer to call the other parent or another person authorized to pick up the child.
2. If the parent refuses to allow another person to pick up the child, you cannot prevent the parent from taking their child.
3. Call 911. Report the vehicle make, model and license plate number. Note: Law enforcement has the authority to take custody of the child if an officer identifies a safety issue.
4. If the parent becomes more agitated, refer to the 'violent intruder' emergency procedures.

#### **C) Violent Intruder**

1. Give pre-determined signal to another staff member for them to call 911 immediately. This signal is asking for the yellow folder in blue room. Initiate Intruder Alert / Lockdown Procedure.
2. Call 911.
3. Remain calm and be polite.
4. Try to keep the intruder away from as many children and staff as possible. If the intruder goes into a room with children, try to draw him/her into the least utilized portion of the room.
5. While you are engaging with the intruder, other staff should evacuate the children if it is safe. If unable to evacuate, move unaffected classrooms to locations farthest from where the intruder is. This process should go room-by-room and as orderly and quiet as possible. Try to use routes not visible to the intruder.
6. Do not physically restrain or block the intruder's movement.
7. If the intruder chooses to leave the premises, allow them the freedom to exit. Note the make and model of the intruder's vehicle, license plate, and the direction the intruder was going.
8. Once law enforcement arrives, they will assume charge of the situation, negotiate and direct movements.
9. If the decision is made to evacuate to a different location, follow the procedures in the emergency plan.
10. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

#### **D) Active Shooter**

An active shooter is someone killing or trying to kill people in a confined and populated area. Active shooters seem to be unpredictable and the event often happens quickly. However, there may be signs that staff can be aware of to potentially prevent an attack. Examples of behaviors you should watch for include suspicious people watching The Happy Time building or taking pictures, or strange calls and unusual behavior by staff, parents/guardians, or visitors. Use A.L.I.C.E. when responding to an active shooter situation.

1. "Alert"- When you first become aware of the threat and recognize the signs of danger or get information about the danger from others.
2. "Lockdown"- If evacuation is not a safe option, implement your lockdown procedures. Doors to the room should be locked, lights out, children and staff are away from doors and windows and out of sight. Try to keep everyone as quiet as possible and do not open the door. If possible, put items in front of the door to create a semi-secure barrier.
3. "Inform"- Communicate information about the situation in real time to other staff in your facility if it is safe to do so. Do not use 'code words' for the situation, instead say 'active shooter.' Call 911.

Stay on the phone with the dispatcher as long as it is safe for you to do so, even if you cannot talk to the dispatcher. Do not hang up.

4. "Counter"- Counter is a strategy of last resort when you are in the same area as the shooter. These are the actions that create noise, movement, distance and distraction to potentially reduce the shooter's ability to shoot accurately.
5. "Evacuate"- When it is safe to do so, evacuate using procedures in your emergency plan.
6. When law enforcement arrives, they will assume charge of the situation, negotiate and direct movements.
7. Communicate with parents using the procedures in the emergency plan.
8. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

#### **E) Hostage Situations**

1. Remain calm and polite.
2. Follow the hostage taker(s) instructions.
3. Do not resist.
4. If it is safe, alert staff and call 911.
5. Once law enforcement arrives, they will assume charge of the situation, negotiate and direct movements.
6. Communicate with parents using the procedures in the emergency plan.
7. Follow emergency procedures for reuniting children with parents or authorized emergency contact.

#### **F) Bomb Threats**

You should take any bomb threat seriously and treat it as a real situation until proven otherwise.

When there is a threat made by phone:

1. Alert other staff of the threat currently being made.
2. Evacuate the facility with emergency supply kit based on procedures in the emergency plan.
3. While the person is on the phone, have another staff person call 911.
4. Keep the caller on the phone as possible. Use the Bomb Threat Information Form while speaking with the caller.
5. Communicate with the parents using the procedures in the emergency plan.
6. Follow emergency procedures for reuniting children with parents or authorized emergency contact.
7. Re-enter the facility after emergency officials say it is safe to return to the area.

## EMERGENCY PHONE NUMBERS

<b>Facility Name:</b>	Happy Time Child Development Center
<b>Facility Address:</b>	1310 W. 1 <sup>st</sup> Street
<b>Facility Phone:</b>	319-472-4840
<b>Facility Main Contact:</b>	Kellie Roberts (319-939-1350)
<b>Emergency Records/Supplies Kit Location(s):</b>	Each Classroom
<b>DHS Provider Number:</b>	24211
<b>Registration/Max. Child Capacity:</b>	120

	Contact Name	Phone	Email/Website
Police/Sheriff	Ted Paxton	911/472-2321	<a href="https://cityofvinton.org/police/">https://cityofvinton.org/police/</a>
Fire	Charlie Garwood	911/472-3107	<a href="https://cityofvinton.org/vinton-fire/">https://cityofvinton.org/vinton-fire/</a>
Ambulance/Emergency Medical Technicians (EMTs)	Mike McElmeel	911/472-2091	<a href="http://nbenton-ems.com/">http://nbenton-ems.com/</a>
Hospital	Virginia Gay	472-6200	<a href="https://myvgh.org/">https://myvgh.org/</a>
Vinton Family Medical Clinic	504 N 9 <sup>th</sup> Ave	472-6300	<a href="https://myvgh.org/vinton-family-medical-clinic/">https://myvgh.org/vinton-family-medical-clinic/</a>
Vinton Family Practice	1803 C Ave	472-2304	
Poison Control		1-800-222-1222	<a href="http://www.iowapoisson.org/">http://www.iowapoisson.org/</a>
County Emergency Manager	Scott Hansen	472-4519	<a href="https://www.bentoncountya.gov/departments/public-safety/emergency-management-">https://www.bentoncountya.gov/departments/public-safety/emergency-management-</a>
Electric Company	Vinton Municipal Electric Utility	472-4707	<a href="http://www.vmeu.org">www.vmeu.org</a>

	Shut off location in facility: Utility Closet		
Gas Company	Alliant		
	Shut off location in facility: Utility Closet		
Water Company	Vinton Municipal Electric Utility	472-4707	<a href="http://www.vmeu.org">www.vmeu.org</a>
	Shut off location in facility: Utility Closet		
Insurance Agent	Wilson Hite-Tressa	472-2379	<a href="https://wilsonhite.com/">https://wilsonhite.com/</a>
Radio/TV Station	KCRG	(319)399-5999	<a href="https://www.kcrg.com/">https://www.kcrg.com/</a>
Benton County Transportation	Dana Burmeister	472-2413	<a href="https://www.bentoncountyia.gov/departments/community-services/transportation/">https://www.bentoncountyia.gov/departments/community-services/transportation/</a>
VS School Transportation	Eric Kakac	472-3118	
Tilford Elementary	Kyle Reeve	436-4728 (*2)	<a href="https://www.vscsd.org/tilford-elementary/">https://www.vscsd.org/tilford-elementary/</a>
Ervin Motor	201 S K Ave.	472-4734	<a href="https://www.ervinmotors.com/">https://www.ervinmotors.com/</a>
Wesley United Methodist Church	516 2 <sup>nd</sup> Ave	472-2581	<a href="https://www.wesleyumc-vinton.org/">https://www.wesleyumc-vinton.org/</a>
Trinity Lutheran Church	1002 E 13 <sup>th</sup> St.	472-5571	<a href="http://www.trinitycmsvinton.org/">http://www.trinitycmsvinton.org/</a>
Blessed Hope Church	Malea Lee	472-3995	<a href="https://blessedhope-vinton.org/">https://blessedhope-vinton.org/</a>

	Contact Name	Phone	Email/Website
DHS Child Care Compliance Staff Person	Amy Lyons	319-896-3249	<a href="http://dhs.iowa.gov/">http://dhs.iowa.gov/</a>
Reporting Serious Child Injuries/Death			<a href="mailto:ccsid@dhs.state.ia.us">ccsid@dhs.state.ia.us</a>
DHS Child Abuse Hotline		1-800-362-2178	<a href="https://dhs.iowa.gov/child-abuse">https://dhs.iowa.gov/child-abuse</a>

DHS Child Care Complaint Hotline		1-844-786-1296	<a href="https://dhs.iowa.gov/childcare/families">https://dhs.iowa.gov/childcare/families</a>
Child Care Resource & Referral Agency	Brianne Gerwulf	1-877-216-8481	<a href="http://www.iowaccrr.org">www.iowaccrr.org</a>
Child Care Nurse Consultant	Jennifer Martin	319-739-1516	<a href="http://idph.iowa.gov/hcci">http://idph.iowa.gov/hcci</a>